## BOMBAY HOSPITAL INSTITUTE OF MEDICAL SCIENCES

12, New Marine Lines, Mumbai 400 020. Tel. 022 40511320

Please submit the documents in two separate folders duly labeled, as follows :-

FOLDER 1 - Forms duly filled in + original documents + DD / NBEMS payment Receipt as applicable

FOLDER 2 - Four sets of Xerox copies of documents + seven photos.

**DOCUMENTS REQUIRED FOR ADMISSIONS**

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| SR.NO. | PARTICULARS OF DOCUMENTS |  SUBMITTED |
| ORIGINAL | 4 SetCopies |
| 1 | Nationality certificate issued by District Magistrate/Additional District Magistrate/Chief Metropolitan Magistrate. Photocopy of Valid Passport duly attested by Dean/Principal/Director **OR**Birth Certificate endorsed with Nationality as ‘Indian’ on it |  |  |
| 2 | Entrance Examination Admit Card, Mark sheet & Selection Letter / Allottment Letter & Rank Letter  |  |  |
| 3 | 10th & 12th Marksheet |  |  |
| 4 | Marksheet , Passing & Degree Certificate of qualifying examination viz MBBS & MD/MS/DNB. |  |  |
| 5 | Internship Completion Certificate |  |  |
| 6 | Valid Permanent Registration certificate(MBBS) & Addl. Qualification from the Central/State Council (Provisional Registration Certificate will not be considered) |  |  |
| 7 | Caste Certificate (If applicable) |  |  |
| 8 | Caste Validity Certificate (If applicable)(It is mandatory for candidate belonging to reserved category to  submit Caste Certificate duly supported by Caste Validity Certificate & Non Creamy Layer Certificate (if any) failing which proposal will not be accepted). |  |  |
| 9 | Non Creamy Layer Certificate for DT/VJNT, OBC, SBC(as applicable) |  |  |
| 10 | College Leaving Certificate (LC/TC) |  |  |
| 11 | Bond Completion Certificate issued by DMER(Applicable if candidate has passed MBBS from Government College) |  |  |
| 12 | Copy of Gazette for change in name (**if applicable**) |  |  |
| 13 | Migration Certificate issued by the respective University (**Applicable to Non MUHS students only**) |  |  |
| 14 | Affidavit Gap Certificate (made by the student duly certified by Executive Magistrate) (if applicable) |  |  |
| 15 | Medical Fitness Certificate duly quoted with Registration number on Doctor’s Letterhead (as per the format prescribed in the Information Brochure by respective Competent Authority) |  |  |
| 16 | Physically Handicapped Certificate (as per the format prescribed in the Information Brochure by respective Competent Authority) (If applicable) |  |  |
| 17 | 7 Passport size coloured photographs. |  |  |
| 18 |  Aadhar Card Copy, Pan Card Copy & Voter ID Copy |  |  |
| 19 |  FEES TO BE PAID BY D.D. – Nationalised Bank/ NBEMS Payment Receipt (as applicable) |  |  |
| 20 |  One pen drive containing all the documents duly scanned  |  |  |

NOTE :

1) The above documents should be submitted in chronological order in originals & 4 sets of Xerox

 Copies (2 sets attested & 2 sets unattested).

2) Demand Draft / NBEMS payment Receipt as applicable alongwith 4 xerox copies of the same.

 SIGNATURE OF STUDENT WITH DATE SIGNATURE OF OFFICIALS